

CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT

**REQUEST FOR PROPOSALS
GENERAL GUIDELINES
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FUNDED**

ELECTRONIC SECURITY SERVICES

**For
Madison County WIN Job Center
152 Watford Parkway Drive, Suite B
Canton, MS**

**PROPOSALS DUE:
Tuesday, May 7, 2019
1:00 P.M.**

**SUBMIT TO:
JESSICA NICHOLS, WORKFORCE MANAGER @
jnichols@cmpdd.org**

**or
CENTRAL MISSISSIPPI PLANNING & DEVELOPMENT DISTRICT
POST OFFICE BOX 4935
1170 LAKELAND DRIVE
JACKSON, MISSISSIPPI 39296-4935**

REQUEST FOR PROPOSALS (RFP)
ELECTRONIC SECURITY SERVICES
MADISON COUNTY WIN JOB CENTER

INTRODUCTION

Under the Workforce Innovation and Opportunity Act, Central Mississippi Planning and Development District (CMPDD) serves as the fiscal agent for Southcentral Mississippi Works. The Madison County WIN Job Center is one of the seven WIN Job Centers within the 17-county service area.

For the convenience of clients, several state and local agencies have co-located within the Madison County WIN Job Center. All of these entities work together to serve businesses, industries and job seekers. The ultimate goal of the WIN Job Center is to match qualified individuals with quality jobs.

PURPOSE of RFP

CMPDD is soliciting proposals for electronic security services to secure the interior and exterior of the Madison County WIN Job Center. The center is located at 152 Watford Parkway Drive, Suite B, Canton, Mississippi, and includes 23,880 square feet of space. It is anticipated that a one-year contract/agreement will be executed with the option for a second year. (The contract will contain appropriate termination clauses.)

OPTION YEAR AGREEMENT

The purpose of the option year agreement is to provide continuity of operations and to avoid additional costs due to disrupted service. The first year of the contract/agreement will cover the period of July 1, 2019 – June 30, 2020. If CMPDD elects to extend the terms of the contract, the option year will cover the period of July 1, 2020 – June 30, 2021. By April 30, 2020, CMPDD will announce its intention to continue or discontinue the electronic security services through the option year.

- (1) Any vendor proposing to provide the electronic security services shall be aware that the requirements, provisions, clauses and terms described in this RFP shall apply to both years of service.
- (2) Initially, all proposals for the two-year period will be evaluated following the criteria shown on page 4 under CRITERIA FOR RATING PROPOSALS. One vendor will be awarded the contract/agreement.
- (3) Prior to April 30, 2020, CMPDD will evaluate the performance of the electronic security services. If these services have been satisfactory during the first twelve-month period, the option year contract/agreement will be awarded.
- (4) When preparing the budget for the proposal, each vendor shall list any factor that may cause an increase in costs for the option year. The services should be the same for each year.

ELIGIBLE VENDORS

To qualify for funding award, the vendor must meet the following criteria:

1. To be eligible, the vendor must be qualified to conduct business in the State of Mississippi. CMPDD prefers that all vendors be incorporated; however, a service provider may be a commission, a sole proprietorship, or other type of organization when in the best interest of the project or activity to be implemented. The vendor may be a public agency, a private nonprofit organization, or a private-for-profit entity.

2. To be eligible, the vendor or its principals must not be debarred or suspended or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." (Procurements under \$25,000 are exempt from this criterion except when service procurement is provided by an individual who will have a critical influence or substantive control over transactions.)
3. To be eligible, the vendor or its principals shall not be convicted of any crime that indicates the agency's mismanagement or fraudulent use of funds or the vendor's insolvency.
4. The vendor must have a Federal Employer Identification Number and a Dun and Bradstreet Number. (As shown on the W-9 Form, Request for Taxpayer Identification Number and Certificate, an individual may use his social security number.)

FUNDING AWARD TO VENDOR

The funding is available from the Workforce Innovation and Opportunity Act (WIOA). Each line item of proposed cost will be evaluated by comparisons with other offers and with market prices. In all cases, the vendor is advised to make the most cost-effective offer because all proposals will be compared to determine the most cost-efficient budget.

SCHEDULE

DATE	EVENT
April 9, 2019	RFP released and advertised
April 22, 2019	<p>Deadline for questions concerning the RFP. Questions must be submitted in writing to jnichols@cmpdd.org ("Electronic Security RFP Questions" in the subject line), or via mail to the following address:</p> <p>Electronic Security Services RFP Questions Madison County WIN Job Center 152 Watford Parkway Drive, Suite B Canton, Mississippi 39046</p> <p>Questions and responses will be posted on the CMPDD website: http://www.cmpdd.org by April 26, 2019.</p>
May 7, 2019 1:00 p.m.	<p>Proposal due date Central Mississippi Planning and Development District 1170 Lakeland Drive Jackson, MS 39296 Phone: 601-981-1511 jnichols@cmpdd.org</p>
May 28, 2019	Tentative date for award announcement
June 6, 2019	Tentative date for contract signing
July 1, 2019	Beginning date for electronic security services

PRELIMINARY EXAMINATION

For each proposal that is received by CMPDD by the deadline, CMPDD will review the proposal to determine whether it is complete, mathematically correct, properly signed, and properly organized.

Prior to the detailed evaluation, CMPDD will determine the completeness or substantial responsiveness of each

proposal received by the deadline. A complete proposal conforms to all the terms and conditions of this RFP without material deviations. The proposal must follow the SUBMISSION REQUIREMENTS. CMPDD's determination of completeness or responsiveness is based on the contents of the proposal itself without recourse to extrinsic evidence. A proposal that is incomplete or nonresponsive will be rejected.

Mathematical errors will be corrected in the following manner: (1) If there is a discrepancy between the "unit price" and the "total price" that is obtained by multiplying the "unit price" and a quantity, then the "unit price" shall prevail and the "total price" shall be corrected. (2) If there is a discrepancy between an amount expressed in "words" and an amount expressed in "figures," the amount expressed in "words" shall prevail. (3) If the sum of the line items does not total the amount shown as the "grand total," the amounts of the line items shall prevail and the "grand total" shall be corrected. If the vendor does not accept the corrections, the proposal will be rejected.

The proposal must be submitted with a cover letter signed by the individual who is legally authorized to commit the vendor.

The contents of the proposal must follow the order shown under SUBMISSION REQUIREMENTS.

CRITERIA FOR RATING PROPOSALS

Only proposals that are submitted by the deadline and that meet the criteria of the preliminary examination will be considered for rating. Each eligible proposal will be evaluated and assigned a score based on Demonstrated Effectiveness / Expertise and Implementation Plan. If the sum of the scores is below 50 points, the proposal will be rejected. If the sum of the scores equals or exceeds 50 points, then the Costs will be evaluated and the total score will be assigned to the proposal.

1. **Demonstrated Effectiveness / Expertise** **(40 points)**
 - a. Ability to perform the electronic security services as reflected by description of staff's training, experience, and expertise; **(15 points)**
 - b. Reputation of the organization and staff based on confirmation of references to determine similar experiences, satisfactory record of integrity and business ethics, and skills to perform the work; **(18 points)**
 - c. Inclusion of the Federal Employer Identification Number and the Dun and Bradstreet Number for the vendor; **(1 point)**
 - d. Copy of cover page and signature page from the vendor's charter, articles of incorporation, or similar document **(3 points)**
 - e. Proof of coverage for general liability, property damage, and workers' compensation **(3 points)**
2. **Implementation Plan** **(30 points)**
 - a. Identification of appropriate equipment **(9 points)**
 - b. Identification of American-made products and equipment **(3 points)**
 - c. Adequate provisions for maintaining equipment and responding to service calls by staff **(9 points)**
 - d. Adequate methods of electronic monitoring and responding to problems identified at the Center **(9 points)**
3. **Costs** **(30 points)**
 - a. Itemized costs for all required items; **(6 points)**

- b. Signature of the individual who is legally authorized to make commitments certifying that costs are accurate, complete, and current; (4 points)
- c. Costs are reasonable and are efficient compared to other offers. (20 points)

SUBMISSION REQUIREMENTS:

1. **PROPOSAL SUBMISSION REQUIREMENTS:** Proposals may be submitted by **Tuesday, May 7, 2019, by 1:00 p.m.** via email to jnichols@cmpdd.org with “Electronic Security Proposal” in the subject line.

Vendors also have the option of submitting five copies of the full proposal by **Tuesday, May 7, 2019, by 1:00 p.m.**, to the address below. PLEASE NOTE: Faxed documents will not be accepted. (Indicate **Electronic Security** on the envelope.) Vendors may hand deliver or mail the proposals to the following:

Jessica Nichols, Workforce Manager
Central Mississippi Planning & Development District
1170 Lakeland Dr.
Jackson, MS 39296

2. **INSTRUCTIONS:** To prepare an acceptable proposal, the following items should be completely described:
- a. **Demonstrated Effectiveness / Expertise:**
 - (1) Provide vendor’s name, address, phone number, and e-mail address.
 - (2) Describe the training, experience and expertise of the staff who will be installing the electronic security system, maintaining the equipment, monitoring the system, and responding to problems.
 - (3) List three references who can verify the vendor’s quality services and ethical business practices. The name, address, and phone number for each reference must be included. The references must be clients within a 50-mile radius of Jackson who received similar services.
 - (4) Provide the Federal Employer Identification Number and the Dun and Bradstreet Number for the vendor.
 - (5) Include a copy of the cover page and signature page from the vendor’s charter, articles of incorporation, or similar document, if applicable.
 - (6) The vendor must carry insurance that covers general liability, property damage and workers’ compensation. Attach proof of coverage.
 - b. **Implementation Plan:**
 - (1) Provide a detailed description of the **equipment** to be installed. (**Currently, electronic security equipment is installed at the Center. Because some items are ten years old, items may need to be replaced and/or upgraded in the course of the next two years. For the purposes of this RFP, we are assuming that all pieces will need to be replaced. In practice, we will replace items as the need arises.**) The following items are required:
 - (a) Twelve (12) motion detectors installed on doors and windows;
 - (b) Door contacts for six (6) doors;
 - (c) Two (2) keypads with 16 zones;
 - (d) Eight (8) security cameras inside facility in hallways; (Existing cameras shall be replaced with color cameras, as needed, and must digitally record the time and date.)
 - (e) One (1) security camera outside the facility near the front door; (Existing camera shall be

replaced with a color camera, as needed, and must digitally record the time and date.)

- (f) One (1) monitor stationed at the security desk. **(The capacity of the existing recorder must be increased to allow the vision fields of all 9 cameras to be monitored.)**
- (g) CMPDD will provide the Personal Computer for the security desk.

- (2) Identify all products and equipment that are **American-made** as required by Section 502 of WIOA and the Buy American Act.
- (3) State the date when the capacity of the recorder/monitor will be increased or enhanced to allow viewing of the vision fields of all 9 cameras.
- (4) Describe the service for providing a weekly “opening/closing” report. The report must show the date and time and must identify the user when the keypads are used when the Center is entered or opened and exited or closed... Also, provide a description of how the Center staff will access the weekly report.
- (5) Describe provisions for **maintaining** the equipment and the system. Include the response time required to address a call for service from the staff of the Madison County WIN Job Center.
- (6) Describe the procedures for electronic **monitoring** of the facility and the provision of responses to problems. Also, state the location of staff assigned to respond to problems.

c. **Costs:**

- (1) The vendor must submit two line item **budgets** for electronic security service. The first budget will cover the period of July 1, 2019 – June 30, 2020 and the second budget will cover the option year of July 1, 2020 – June 30, 2021. The budgets must include separate line items showing (a) the cost for purchasing equipment, (Itemize equipment items); (b) the cost for installing the equipment and wiring, (c) the cost for service and maintenance, (d) costs for the opening/closing report, and (e) any other costs that will be included during the two-year period.

Use Attachment A for preparing the budget.

- (2) Describe any factors that impact the costs.
- (3) The vendor shall include a **Cost Certification**, a written statement to certify that to the best of the vendor's knowledge and belief, the cost data are accurate, complete, and current at the time of submission. The Cost Certification must be signed by the individual who is legally authorized to make commitments. (CMPDD shall reserve the right to adjust prices based on out-of-date, incomplete or inaccurate data.)

LIMITATION CLAUSES

- 1. This RFP does not in any way commit CMPDD to pay cost incurred as a result of the preparation of the proposal or as a result of a request for additional information. Costs for developing and delivering responses to this RFP, and any subsequent presentations, are entirely the responsibility of the vendor.
- 2. CMPDD reserves the right to make no award as a result of this solicitation.

ADDITIONAL DISCLAIMERS

- 1. CMPDD may negotiate any costs prior to awarding a contract. However, CMPDD may accept a proposal based on a firm commitment to the terms submitted. Therefore, vendors are advised to propose their most favorable terms initially.

2. The material in the proposal becomes public information and property of CMPDD when it is submitted to CMPDD for funding consideration. However, the vendor may designate those portions of the proposal that contain trade secrets or other proprietary data that may remain confidential.
3. By submitting a proposal, the vendor certifies that it is a legally constituted organization and that the following statements apply:
 - a. The prices/costs in the proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, concerning any matter relating to such prices with any other vendor or with any competition.
 - b. Unless otherwise required by law, the prices/costs quoted in the proposal have not been knowingly disclosed by the vendor and will not knowingly be disclosed by the vendor to any other vendor or to any competition either directly or indirectly prior to award.
 - c. No attempt has been made by the vendor to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
 - d. CMPDD shall allow a proposer to withdraw a proposal at any time. However, CMPDD will not allow modifications of a proposal unless CMPDD makes a change in the content of the RFP. If a change is made, CMPDD shall notify all recipients of the RFP.

CODE OF CONDUCT FOR VENDORS AND CONTRACTORS

1. The payment of gratuities to CMPDD staff or to board members is prohibited.
2. The receipt or solicitation of kickbacks from vendors is prohibited.
3. Obtaining confidential procurement information not available to all vendors is prohibited.
4. Improper communication with CMPDD staff or board members to influence procurement decisions is prohibited.
5. Collusion and price-fixing among vendors are prohibited.

DISPUTE RESOLUTION AND APPEAL PROCEDURES

Any entity adversely affected by a procurement decision of the CMPDD will be afforded an opportunity to file a grievance. The grievance will be processed in accordance with the CMPDD Grievance Procedure. At a minimum, this procedure will allow for an informal discussion of the complaint and an opportunity for filing a written request for a hearing within 15 days of the adverse decision.

A formal hearing before the hearing committee shall be requested in writing. The hearing shall be conducted within 30 days of the filing. A decision on the appeal shall be rendered within 60 days of the filing. The request for the review shall be filed within 10 days of receipt of the adverse decision or within 15 days from the date that a decision should have been issued.

RULES/CONDITIONS FOR MODIFICATIONS, WITHDRAWAL OR CANCELLATION

1. All proposals submitted by due date, meeting the criteria of the PRELIMINARY EXAMINATION, and following the outline under SUBMISSION REQUIREMENTS will be reviewed by CMPDD or an appointed committee.
2. CMPDD reserves the right to reject any and all proposals in part or in total.
3. If a contract is awarded, the contractor will be the Prime Contractor. If the proposer plans to have subcontractors, all subcontractors must be listed in the proposal. If approved, the Prime Contractor shall be responsible, in total, for all work of subcontractors, if any.

(CMPDD must provide written approval to a vendor before a third-party agreement is developed to further the purposes or goals of the contract. If a vendor receives approval to provide funds to a third-party, a contract shall be formally executed in writing and shall be legally binding on both parties. Copies of all third-party agreements and any subsequent modifications shall be provided to CMPDD.

4. The contractor shall keep itself informed of, and shall comply with all applicable laws, ordinances, rules, regulations and orders of the appropriate city and county, State of Mississippi, Federal or public bodies having jurisdiction affecting any work to be done to provide the services required. The contractor shall provide all necessary safeguards for safety and protection, as set forth by the U.S. Department of Labor, Occupational Safety and Health Administration (OSHA) as well as by any applicable state and local laws.

PROVISIONS: If CMPDD enters a contractual agreement with the vendor, the contract will include the following:

The duly authorized representative of the Contractor shall certify that the Contractor:

1. Shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60) (All construction contracts awarded in excess of \$10,000);
2. Shall comply with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). (All contracts for construction or repair.);
3. Shall comply with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5). (Construction contracts in excess of \$2000 awarded when required by Federal grant program legislation.);
4. Shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5) (Construction contracts in excess of \$2000, and in excess of \$2500 for other contracts involving the employment of mechanics or laborers.);
5. Shall ensure access by the Department of Labor, the Mississippi Department of Employment Security, CMPDD, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to the specific Contract for the purpose of making audit, examination, excerpts, and transcriptions.
6. Shall retain all required records for three years after the Mississippi Department of Employment Security closes the applicable grant with the Department of Labor and all other pending matters are closed.
7. Shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15). (Contracts, subcontracts, and subgrants of amounts exceeding \$100,000);
8. Shall comply with mandatory standards and policies relating to energy efficiency contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
9. Shall agree that it will not engage in any activity, directly or indirectly (whether as a partner, individual, joint venture; agent for a person, entity, officer, director, shareholder, or employee of firm or other corporation) that would provide monetary gain and produce a conflict of interest or appearance of conflict of interest with the responsibilities of this contract. This provision shall further restrict the solicitation of work, projects, and other activities within the workforce investment area's sixteen county area so as to compete directly with the Planning and Development District whether there is a specific monetary gain identified or not. For the purpose of this agreement, competition is normally defined as directly bidding or submitting a proposal for a specific project, job, or work assignment where CMPDD is also seeking to be selected to perform the same work. This clause shall be in effect for the duration of this contract and a one

(1) year period from the date the contract is terminated.

Copyrights / Rights to Data:

1. Rights in Data - General

(a) Definitions:

"Computer software" means computer programs, computer data bases, and documentation thereof.

"Data" means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.

"Form, fit, and function data" means data relating to items, components, or processes that are sufficient to enable physical and functional interchangeability, as well as data identifying source, size, configuration, mating, and attachment characteristics, functional characteristics, and performance requirements; except that for computer software it means data identifying source, functional characteristics, and performance requirements but specifically excludes the source code, algorithm, process, formulae, and flow charts of the software.

"Limited rights data" means data (other than computer software) that embody trade secrets or are commercial or financial and confidential or privileged, to the extent that such data pertain to items, components, or processes developed at private expense, including minor modifications thereof.

"Restricted computer software" means computer software developed at private expense and that is a trade secret; is commercial or financial and is confidential or privileged; or is published copyrighted computer software; including minor modifications of such computer software.

"Restricted rights" means the rights of CMPDD in restricted computer software, as may be provided in a collateral agreement incorporated in and made part of this contract including minor modifications of such computer software.

"Technical data" means that data (other than computer software) that are of a scientific or technical nature.

"Unlimited rights" means the right of CMPDD to use, disclose, reproduce, prepare derivative works, distribute copies to the public, perform publicly, and display publicly, in any manner and for any purpose, and to have or permit others to do so.

(b) Allocations of rights:

(1) Except as provided in paragraph (c) of this clause regarding copyright, CMPDD shall have unlimited rights in:

- (i) Data first produced in the performance of this contract;
- (ii) Form, fit, and function data delivered under this contract;
- (iii) Data delivered under this contract (except for restricted computer software) that constitute manuals or instructional and training material for installation, operation, or routine maintenance and repair of items, components, or processes delivered or furnished for use under this contract; and
- (iv) All other data delivered under this contract unless provided otherwise for limited rights data or restricted computer software in accordance with paragraph (g) of this clause.

(2) The Contractor shall have the right to:

- (i) Use, release to others, reproduce, distribute, or publish any data first

- produced or specifically used by the contractor in the performance of this contract, unless provided otherwise in paragraph (d) of this clause;
- (ii) Protect from unauthorized disclosure and use those data that are limited rights data or restricted computer software to the extent provided in paragraph (e) of this clause;
 - (iii) Substantiate use of, add, or correct limited rights, restricted rights, or copyright notices and to take other appropriate action, in accordance with paragraphs (e) and (f) of this clause; and
 - (iv) Establish claim to copyright subsisting in data first produced in the performance of this contract to the extent provided in subparagraph (c)(1) of this clause.
- (c) Copyright:
- (1) Data first produced in the performance of this contract. Except as otherwise specifically provided in this contract, the Contractor may establish claim to copyright subsisting in any data first produced in the performance of this contract. When claim to copyright is made, the Contractor shall affix the applicable copyright notice of 17 U.S.C. 401 or 402 and acknowledgment of CMPDD sponsorship (including contract number) to the data when such data are delivered to CMPDD, as well as when the data are published or deposited for registration as a published work in the U.S. Copyright Office. For data other than computer software, the Contractor grants to CMPDD, and others acting on its behalf, a paid-up, nonexclusive, irrevocable, worldwide license for all such data to reproduce, prepare derivative works, distribute copies to the public, and perform publicly and display publicly, by or on behalf of CMPDD. For computer software, the Contractor grants to CMPDD and others acting on its behalf, a paid-up, nonexclusive, irrevocable worldwide license for all such computer software to reproduce, prepare derivative works, and perform publicly and display publicly, by or on behalf of CMPDD.
 - (2) Data not first produced in the performance of this contract. The Contractor shall not, without prior written permission of CMPDD, incorporate in data delivered under this contract any data not first produced in the performance of this contract and which contains the copyright notice of 17 U.S.C. 401 or 402, unless the Contractor identifies such data and grants to CMPDD, or acquires on its behalf, a license of the same scope as set forth in subparagraph (c)(1) of this clause; PROVIDED, however, that if such data are computer software CMPDD shall acquire a copyright license as may be provided in a collateral agreement incorporated in or made part of this contract.
 - (3) Removal of copyright notices. CMPDD agrees not to remove any copyright notices placed on data pursuant to this paragraph (c), and to include such notices on all reproductions of the data.
- (d) Release, publication, and use of data:
- (1) The Contractor shall have the right to use, release to others, reproduce, distribute, or publish any data first produced or specifically used by the Contractor in the performance of this contract, except to the extent such data may be subject to the Federal export control or national security laws or regulations, or unless otherwise provided in this paragraph of this clause or expressly set forth in this contract.
 - (2) The Contractor agrees that to the extent it receives or is given access to data necessary for the performance of this contract that contain restrictive markings, the Contractor shall treat the data in accordance with such markings unless otherwise specifically authorized in writing by CMPDD.
- (e) Protection of limited rights data and restricted computer software:

When data other than that listed in subdivisions (b) (1)(i), (ii), and (iii) of this clause is specified to be delivered under this contract and qualify as either limited rights data or restricted computer software if the Contractor desires to continue protection of such data, the Contractor shall withhold such data and not furnish it to CMPDD under this contract. As a condition to this withholding, the Contractor shall identify the data being withheld and furnish form, fit and function data in lieu thereof. Limited rights data formatted as a computer data base for delivery to CMPDD are to be treated as limited rights data and not restricted computer software.

- (f) Subcontracting:
The Contractor has the responsibility to obtain from its subcontractors all data and rights therein necessary to fulfill the Contractor's obligations to CMPDD under the contract. If a subcontractor refuses to accept terms affording CMPDD such rights, the Contractor shall promptly bring such refusal to the attention of CMPDD and not proceed with subcontract award without further authorization.

2. Notice and Assistance Regarding Copyright Infringement

- (a) The Contractor shall report to CMPDD, promptly and in reasonable written detail, each notice or claim of copyright infringement based on the performance of this contract of which the Contractor has knowledge.
- (b) In the event of any claim or suit against CMPDD on account of any alleged copyright infringement arising out of the performance of this contract or out of the use of any supplies furnished or work or services performed under this contract, the Contractor shall furnish to CMPDD, when requested by CMPDD, all evidence and information in possession of the Contractor pertaining to such suit or claim. Evidence and information shall be furnished at the expense of CMPDD except when the Contractor has agreed to indemnify CMPDD.
- (c) The Contractor agrees to include, and require inclusion of, this clause in all subcontracts at any tier for supplies or services expected to exceed \$25,000.

CONTACT PERSON

For additional information about proposal preparation and submission, please contact Jessica Nichols by phone at 601-855-0113 or by e-mail at jnichols@cmpdd.org.

ATTACHMENT A

**BUDGET PAGE
ELECTRONIC SECURITY SERVICES**

Item No.	Description July 1, 2019 – June 30, 2020	TOTAL
1	ITEMIZED LIST OF EQUIPMENT (May need to attach page.)	
2	ITEMIZED COSTS for INSTALLING the EQUIPMENT and WIRING	
3	SERVICE and MAINTENANCE COSTS	
4	<u>COSTS for “OPENING/CLOSING” REPORT</u>	
5	OTHER COSTS (Please specify.)	
	TOTAL	
	Factors that may impact costs:	

**BUDGET PAGE
ELECTRONIC SECURITY SERVICES**

Item No.	Description OPTION YEAR: July 1, 2020 – June 30, 2021	TOTAL
1	ITEMIZED LIST OF EQUIPMENT (May need to attach page.)	
2	ITEMIZED COSTS for INSTALLING the EQUIPMENT and WIRING	
3	SERVICE and MAINTENANCE COSTS	
4	<u>COSTS for "OPENING/CLOSING" REPORT</u>	
5	OTHER COSTS (Please specify.)	
	TOTAL	
	Factors that may impact costs during the option year:	
	GRAND TOTAL for TWO YEARS	

ADDENDUM**CURRENT ELECTRONIC SECURITY EQUIPMENT**

Quantity	Item	Description
8	SDC – CDC3019	Color standard resolution camera
1	MVC – 15HS	15 – inch high resolution monitor
1	SDC – CFC6020DN	SCD color low light camera
1	NX – 8 kit	GE Network NX – 8 kit includes transformer, 8 zone panel, enclosure, and 1 – 16 zone keypad
1	NX - 216	16 additional zones (for control panel) for a total of 24 zones
1	NX – 116E	Additional 16 zone key pad
12	AP100	Motion sensors
6	1285TW	Door contacts